

# Mansfield Business Improvement District Board Meeting

Held on Tuesday 14<sup>th</sup> June 2016 at the Bid Office, Clumber House, Clumber St

From 5pm – 6.30pm

## Minutes

### PRESENT

John Sankey	Financial & Professional Services, Chair
Vijay Chadda	Independent Retailer
Leon Smith	Independent Retailer
Mayor Kate Allsop	MDC
Cllr David Smith	MDC
Barry Hibbert	Shopping Centre Manager, the Rosemary Centre
Sue Rogers	Mansfield BID
Mandy Hague	National Large Retailer/ Dorothy Perkins
John Previll	Leisure Provider
John Carter	Landlord/Property Owner
David Wilson	Mansfield BID
Elicia Parkin	Large National Retailer/Bon Marche
Sarah Nelson	BID Manager
Mike Robinson	MDC
Rebekah O'Neil	Shopping Centre Management
Ros Key	Café/Restaurant
Harvey Glenn	Landlord/Property Owner
Michelle	MDC Homelessness

### APOLOGIES

Cllr Joyce Bosnjak	NCC
Richard Wood	Independent Retailer
Paul Anderton	Leisure Provider
Nevil Croston	Financial & Professional Services
Cllr Stuart Rickersey	MDC

	<u>Actions</u>
<p><b>1. Introductions/Apologies</b> The chair opened the meeting welcoming representatives from Rewarding Visits with apologies recorded.</p>	
<p><b>2 <u>Previous Minutes</u></b></p>	
<p><b>Parking</b> – DW said that Mansfield BID had done everything they can to resolve this issue but complaints continue to be received. <b>Contact to be made with Kevan Poyntz for an update on continued negotiations with NSL.</b></p>	<b>DW</b>
<p><b>3 <u>Rewarding Visits</u></b> Rewarding Visits made an excellent presentation on their proposals for Mansfield Town Centre. All members were delighted with the proposals and looking forward to working with them.</p>	
<p><b>4 <u>Homelessness Incidents</u></b>  Rebecca O’Neil gave details of concerning incidents regarding the Homeless at the Four Seasons Shopping Centre. There was a general discussion and DW updated members on the current situation with the Homelessness Working Group and their proposals.</p>	<b>DW to report back on groups work</b>
<p><b>5 <u>Impact of closing Monday Market</u></b> Concerns had been raised with the BID regarding footfall decline as a result of the closure of the Monday Market. DW had run off Footfall figures for Mondays since the closure and said that it was too early to tell if the closure had made a significant impact particularly with some of those Monday’s falling on a Bank Holiday. Footfall would be monitored continually but it was encouraging that Mansfield was currently showing a slight footfall increase overall compared with a decline in most other areas. Members said that they had not noticed much change but complimented the events taking place and the good media coverage. LS said that he still had concerns regarding the layout and the impact on Market Street Traders. Some market traders had stopped trading but new traders had arrived. There is now a meeting with market traders on the first Thursday of every quarter with the first in July.</p>	
<p><b>6 <u>Finance</u></b> DW said that BID Levy was now coming in and we are in a strong financial position. A tight budget is on target with £222,853.48 of levy already received.</p>	
<p><b>7 <u>Marketing</u></b> Armed Forces Day was very successful with an increase in footfall on the day of almost 3500. Total 15,874 + 27.2% up on previous Sunday and 13% up on same Sunday last year!</p>	

**8 Heritage Projects**

SN said meetings are taking place intending to re-submit our application for HLF funding in the Autumn. The Town Mill initial phase is almost complete with architects report to be available any time.

**9 Purple Flag**

DW said that work was continuing on our Purple Flag accreditation for 2016. A launch took place on 24<sup>th</sup> May and was highly successful with businesses participating well. 30<sup>th</sup> is the closing date for our application. The fee of £1000 is to be split between Mansfield BID, the police and Mansfield Community Partnership. Our assessment will be end of July/August

**10. General Updates**

DW said that he had been in discussions with the Police Commissioner Paddy Tipping and he is optimistic that funding will be provided to Mansfield BID to continue with the County Retail Crime Project. New standards are due in October and this will be key to the project.

It was suggested that Hayley Barsby be invited to a BID Board. meeting to discuss the replacement structure for Partnership Plus.

**MR/DW to invite Hayley Barsby**

**11. MDC UPdates**

**12. AOB**

Chair Signature.....

BID Manager Signature.....

Dates of forthcoming meetings:

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Tuesday 9 <sup>th</sup> August 2016	5pm – 6.30pm	BID office
Tuesday 11 <sup>th</sup> Oct 2016	5pm – 6.30pm	BID office
Tuesday 13 <sup>th</sup> Dec 2016	5pm – 6.30pm	BID office
Tuesday 14 <sup>th</sup> Feb 2017	5pm – 6.30pm	BID office
<b>AGM</b>		
Monday 20 <sup>th</sup> March 17	5.30pm – 6.30pm	BID office