

## Mansfield Business Improvement District Board Meeting

Held on Tuesday 11<sup>th</sup> October 2016 at the Bid Office, Clumber House, Clumber St

From 5pm – 6.30pm

### Minutes

#### PRESENT

Vijay Chadda	Independent Retailer
John Carter	Landlord/Property Owner
Mandy Hague	National Large Retailer/ Dorothy Perkins
John Previll	Leisure Provider
David Wilson	Mansfield BID
Elicia Parkin	Large National Retailer/Bon Marche
Mike Robinson	MDC
Rebekah O'Neil	Shopping Centre Management
Paul Anderton	Leisure Provider
Ros Key	Café/Restaurant
Richard Wood	Independent Retailer
Nevil Croston	Financial & Professional Services, Chair

#### APOLOGIES

Cllr David Smith	MDC
Barry Hibbert	Shopping Centre Manager, the Rosemary Centre
Sue Rogers	Mansfield BID
Sarah Nelson	Mansfield BID
Mayor Kate Allsop	MDC
John Sankey	Financial & Professional Services, Chair
Harvey Glenn	Landlord/Property Owner
Cllr Joyce Bosnjak	NCC
Cllr Stuart Rickersey	MDC
Leon Smith	Independent Retailer

	<u>Actions</u>
<p><b>1. Introductions/Apologies</b> Having received apologies from both Chair and Vice Chair John Carter was appointed by members to chair this meeting.</p> <p><b>2 Previous Minutes</b></p> <p><b>Parking</b> – DW said that Mansfield BID had done everything they can to resolve this issue but complaints continue to be received. Kevan Poyntz had tried to resolve the issue but complaints continued.</p> <p>Sarah had previously circulated a Pre Board Report that had been circulated to all members and copies were made available on the night. See appendix A</p> <ul style="list-style-type: none"> <li>• <b>Finance</b> JC asked for a Finance meeting to be arranged.</li> <li>• <b>Marketing</b> <ul style="list-style-type: none"> <li>○ Nothing added.</li> </ul> </li> <li>• <b>Safe and Secure</b> <ul style="list-style-type: none"> <li>○ <b>DW</b> gave an update on the current situation with the Town wi-fi</li> <li>○ <b>NC</b> asked for the final paragraph of para three to be removed before circulation.</li> </ul> </li> <li>• <b>Town Team</b> <ul style="list-style-type: none"> <li>○ Board unanimously approved the re- creation of the Town Team as outlined.</li> </ul> </li> <li>• <b>Purple Flag</b> Nothing further.</li> <li>• <b>I Love Mansfield Healthy Hearts Campaign</b> Nothing Further</li> <li>• <b>Rewarding Visits</b> Nothing Further</li> <li>• <b>Customer Services Awards</b> Nothing further</li> <li>• <b>General Updates</b> RO and MH asked for an update on the request for a Town Centre evacuation Plan. MR said that this was a NCC issue<sup>3d</sup> and when a risk assessment had been done previously that Mansfield did not warrant an</li> </ul>	<p><b>MR agreed to make contact with NSL for clarity on the current restrictions and policy.</b></p> <p><b>SN to arrange</b></p> <p><b>SN to progress</b></p>

<p>individual evacuation plan. Members were unanimous that this was not acceptable to the town. MR said that Josh was looking at this and he would report back.</p>	<p><b>MR to report back on current situation on a Town Centre Evacuation Plan</b></p>
<p><b><u>11. MDC Updates</u></b></p> <p>RW asked if the Grants procedure for Grants could be simplified or training or support given to those requesting.</p> <p>JR asked for an update on the development of Westgate. A general discussion ensued with particular emphasis on proposals to have disabled parking on Westgate and new seating areas. Members believed that cars and pedestrians do not mix and asked for re-consideration.</p> <p>Also discussed was the CHAD article where MDC had paid £20k for Electronic Boards on Westgate that may create conflict for advertising with the new Rewarding Visits programme.</p>	<p><b>MR to report for discussion at Town Team meeting.</b></p> <p><b>Referred to Town Team</b></p> <p><b>Referred to Town Team</b></p>
<p><b><u>12. AOB</u></b></p> <p>Jacqui Moore (McDonalds) has provided a link for information to members on the new Business Rates information. Go to: <a href="https://www.gov.uk/correct-business-rates">https://www.gov.uk/correct-business-rates</a></p> <p>VJC asked if there were to be any Parking incentives over Christmas. Response from MDC nothing had been communicated and unlikely to be offered.</p> <p>Chair Signature.....</p> <p>BID Manager Signature.....</p>	

Dates of forthcoming meetings:

<b>Date</b>	<b>Time</b>	<b>Venue</b>
Tuesday 13 <sup>th</sup> Dec 2016	5pm – 6.30pm	BID office
Tuesday 14 <sup>th</sup> Feb 2017	5pm – 6.30pm	BID office
<b>AGM</b>		
Monday 20 <sup>th</sup> March 17	5.30pm – 6.30pm	BID office