

Mansfield Business Improvement District Board Meeting

Held on Tuesday 12nd April 2016 at the Bid Office, Clumber House, Clumber St

From 5pm – 6.30pm

Minutes

PRESENT

John Sankey	Financial & Professional Services, Chair
Nevil Croston	Financial & Professional Services
Vijay Chadda	Independent Retailer
Leon Smith	Independent Retailer
Cllr Stuart Rickersey	MDC
Cllr David Smith	MDC
Barry Hibbert	Shopping Centre Manager, the Rosemary Centre
Sue Rogers	Mansfield BID
Mandy Hague	National Large Retailer/ Dorothy Perkins
John Previll	Leisure Provider
John Carter	Landlord/Property Owner
David Wilson	Mansfield BID
Elicia Parkin	Large National Retailer/Bon Marche

APOLOGIES

Mayor Kate Allsop	MDC
Cllr Joyce Bosnjak	NCC
Sarah Nelson	BID Manager
Richard Wood	Independent Retailer
Harvey Glenn	Landlord/Property Owner
Paul Anderton	Leisure Provider
Mike Robinson	MDC
Ros Key	Café/Restaurant
Rebekah O'Neil	Shopping Centre Management

	<u>Actions</u>
<p>1. Introductions/Apologies The chair opened the meeting welcoming members congratulating everyone that was successful at the recent AGM with apologies recorded.</p> <p>Election of Chair and Vice Chair. There was only one nomination for Chair and One for Vice Chair. Nominations were seconded and a unanimous vote resulting in the following members being re-elected: Chair – John Sankey Vice-Chair – Barry Hibbert</p> <p>SR circulated members' packs for elected members to sign and return.</p>	
<p>2 <u>Previous Minutes</u></p> <p>SRI asked for an amendment to the previous minutes regarding West Gate Market.</p> <p>Parking – DW referred to the last meeting regarding parking issues in the Town that we thought had been resolved but unfortunately more complaints had been received. The complaints related to FPN's issued where members were parking outside their shops unloading and loading from a private vehicle. Vans were allowed a discretionary period to unload but private vehicles were not and had been advised to leave their boot open to show loading/unloading was taking place. This was not advice that is acceptable to members. DW has circulated the information to Kevan Poyntz to address at their next liaison meeting.</p>	<p>Completed</p> <p>Update at next meeting</p>
<p>3 Market Update SRI provided an update. There had been a few objections to the changes but in the main most are happy with the new market. Regular meetings are taking place with Market Traders and new events planned.</p> <p>4 Finance</p> <p>DW updated members on current finances. The end of the Financial Year had been very difficult balancing the books and understanding the current situation with regards Levy income. From the almost £300k invoiced Mansfield BID had not yet received £26k of this and enquiries are continuing with MDC Finance. As previously reported BID Finance Group met with MDC in March and a full explanation is still awaited. SR offered to help should the situation continue. MR has been very helpful and the matter has now been referred to MDC Finance Director.</p> <p>The Budget for 2016/2017 has now been set and will be approved by the Finance Group at their next meeting following consultation with our</p>	<p>Update at next meeting</p>

accountants.

5. Marketing

SR updated on events and copies were circulated. Forthcoming dates:

Sunday 12th June – Queen’s Birthday Celebrations

Sunday 26th June – Armed Forces Day

Thursday 28th July – Beatrix Potter/animal fun day

Thursday 18th August – Summer evening Market

1st – 27th August – Life’s a Beach

Friday 2nd September – 1940’s ‘Back to the Swing of Things’ dance

Sat 3rd/Sun 4th Garden & Craft Festival

6. Heritage Projects

The HLF bid for funding of £900k to improve shop fronts and clear heritage areas was not successful and a debrief with reasons why has been arranged.

The Town Mill HLF Project is progressing well. We have received £9300 from HLF and Mansfield BID have contributed a further £900 for architects to assess the structure and design of the building. A Survey Monkey survey has been placed on the site consulting with the public as to what the future use of the building could be. Over 150 responses have been received so far

7. Purple Flag

DW said that work was continuing on our Purple Flag accreditation for 2016. We had a full assessment in 2014 and a Light Touch last year. 2016 is again a full assessment and paperwork must be submitted by the end of June 2016. Two areas of risk are currently being negotiated i.e. Funding for Street Marshalls and a new system of counting footfall to replace Springboard.

8. General Updates

Wi-Fi will change to a new provider from 4th June 2016 saving 40%.

Mansfield Bid has received almost £6k from the Police Commissioned to purchase two new mobile CCTV kits following the success of our previously purchased two systems. Images of the new kit were

Update at next meeting

circulated.

DW is continuing work with Ashfield Community Safety Partnership developing a new Business Crime Partnership for Ashfield.

Rewarding Visits Project is still on target for a late autumn delivery.

There was a brief discussion regarding the future of Partnership Plus areas and the role of the old Mansfield Town Centre Partnership particularly around the work of place management.

DW said that footfall for the town was encouraging whilst all areas across the country are seeing a fall Mansfield is holding its own with a slight increase. Best Day is Saturday with 32000 visitors. Close monitoring of Monday's being done to see if Monday footfall is being affected by the loss of the Monday Market.

9. AOB

Sarah will be returning to work on 2nd August 2016.

Vj C asked if there were to be any Car Park offers this year. – Not at present.

Chair Signature.....

BID Manager Signature.....

Dates of forthcoming meetings:

Date	Time	Venue
Tuesday 14 th June 2016	5pm – 6.30pm	BID office
Tuesday 9 th August 2016	5pm – 6.30pm	BID office
Tuesday 11 th Oct 2016	5pm – 6.30pm	BID office
Tuesday 13 th Dec 2016	5pm – 6.30pm	BID office
Tuesday 14 th Feb 2017	5pm – 6.30pm	BID office
AGM		
Monday 20 th March 17	5.30pm – 6.30pm	BID office

